



Position: School Counselor & Social-Emotional Learning Coordinator

Reports to: Dean of Students

Position Status: Full-Time, Exempt

Summary

The Marin School, an independent college-preparatory high school in San Rafael, California, seeks a full-time School Counselor & Social-Emotional Learning Coordinator.

The Marin School serves approximately 80 students in grades 9-12. Our mission is to provide a collaborative learning community that inspires confidence, creativity, integrity, and academic excellence through a deep belief in each student's potential. Our motto is "Small School. Big Impact." Class size is small by design, typically 7-10 students, to allow teachers to fully understand their students and give them the ability to personalize instruction with experiential learning, innovative lessons and non-traditional, yet effective, learning opportunities.

The Marin School team is made up of passionate, skilled, motivated, inspiring educators who love what they do. We seek faculty and staff members who are equipped with the experience, talent, tools, skill and enthusiasm to meet the needs of students with multiple learning styles.

School Counselor & Social-Emotional Learning Coordinator

The School Counselor & Social-Emotional Learning Coordinator works collaboratively with other administrative and teaching colleagues to maintain a learner-centered, inclusive school community. They are responsible for developing programs and implementing best

practices for school counseling services and social-emotional learning. They collaborate closely with the Director of Learning Services and the Director of College Counseling.

The duties of the School Counselor & Social-Emotional Learning Coordinator include but are not limited to the following:

- Offer individual and group counseling for students
- Provide crisis counseling for students
- Consult with parents as needed
- Refer students and parents to outside resources
- Provide case coordination with outside resources
- Offer brief parent-child counseling
- Provide leadership to faculty and staff around student concerns/crises
- Develop strong relationships with faculty and staff to support student success
- Provide leadership in the overall development, implementation and ongoing evaluation of the TMS social-emotional learning program
- Present public service announcements to school community on topics related to SEL
- Plan and teach social-emotional learning classes for freshmen students
- Work with the Admissions Director and College Counselor to organize and co-lead twice yearly Senior Retreat.
- Co-facilitate an Outside the Walls experiential learning group.
- Lead a student advisory
- Work with the Admissions Office to organize and implement fall freshmen orientation
- Plan with faculty and staff to provide education (e.g., outside speakers, classroom presentations) on mental health and social-emotional issues having an impact upon the school community
- Plan and implement two (2) parent education events, one each semester
- Assist the Head of School in providing professional development opportunities for faculty and staff.
- Attend Student Services and Students of Concern meetings.
- Work with the College Counselor to address issues having an impact upon senior students

- Serve on the Admissions Committee and advise the Admissions Director regarding suitability of TMS applicants
- Uphold legal and ethical obligations as determined by the California Board of Behavioral Sciences
- Participate in, and help support, Back to School Nights, new student orientations, student conferences, graduation and admissions events as appropriate
- Additional duties as assigned by the Dean of Students and Head of School

Qualifications

- Previous experience as a licensed or certified counselor.
- 3+ years of direct service experience with adolescents and families
- Familiarity with Bay Area resources/referrals.
- Demonstrated skill in communication and interpersonal relationships within and across multiple constituencies.
- Independent school experience preferred.

The position will begin immediately

Salary: \$75,000.00 - \$100,000.00 per year

Please send a cover letter, resume, and contact information for four references. EEO.